



## How to Use ePay Email Links

Please note that links are good for seven days, but will not work if forwarded to another email address.

Additionally, our payment processor, One, Inc., charges a 2.99% fee for credit card payments. There is no charge for EFT transactions.

 **webinquiries@oneincsystems.com**  
Your Openly Inc policy payment is due.  
To: [webinquiries@oneincsystems.com](mailto:webinquiries@oneincsystems.com)

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**Insurance Notification**

Hello,

Thank you for choosing Openly Inc for your insurance needs. Your policy number 123456 has an outstanding amount due of \$200.00. Please select the button below to make a payment.

[Make a Payment](#)

Please do not reply to this email.

**Policy Information**

Policy Number	123456
Insured Name	John Doe
Amount Due	\$200.00

1 You, as the agent or policyholder, will receive the following email on your end.

**Please make a payment**

Your policy has an outstanding amount due. Please provide payment information and make a payment. For credit card payment a convenience fee of \$ 5.98 will be added.

CREDIT CARD  E-CHECK

CREDIT CARD

Cards Types Accepted:     

Name on Card

Card Number

Month  Year

Security Code

Billing Address

Billing Zip Code

[Continue](#)

**Policy Information**

Policy Number	123456
Insured Name	John Doe
Amount Due	\$200.00

Openly Inc Privacy Policy and Disclaimer

2 There is the option to click Make a Payment via credit card or EFT.

**Authorize payment**

By selecting Submit Payment, you are authorizing Openly Inc to charge your payment method the total amount specified below.

Payment Type	Visa Card Ending in 1111
Amount Due	\$200.00
Convenience Fee*	\$5.98
<b>Total Payment Amount</b>	<b>\$205.98</b>

[Go back](#) [Submit payment](#)

\* The total amount to be charged to your credit card will be the policy payment amount plus a \$5.98 convenience fee. We use a third party to process credit card payments and they charge the fee for the convenience of this alternative payment option.

**Policy Information**

Policy Number	123456
Insured Name	John Doe
Amount Due	\$200.00

Openly Inc Privacy Policy and Disclaimer

3 Once entered, the screen asks you to review your information and submit the payment.



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**Payment Confirmation**

Your payment was processed successfully. You can download, print or send your receipt.

**DOWNLOAD** **PRINT**  **SEND**

Email  Text

**TRANSACTION SUMMARY**

Transaction ID	29016325
Transaction Date	3/10/2021
Payment Type	Visa Card Ending in 1111
Policy Number	123456
Payee Name	
Payment Amount	\$200.00
Convenience Fee	\$5.98
Total Payment Amount	\$205.98

We appreciate your business and look forward to serving you in the future.

Openly Inc Privacy Policy and Disclaimer

**Policy Information**

Policy Number	123456
Insured Name	
Amount Due	\$200.00

4 A payment confirmation screen allows you to print, email or text a copy of the receipt/transaction summary.

[webinquiries@oneincsystems.com](mailto:webinquiries@oneincsystems.com)  
Thank you for your payment to Openly Inc.  
To:

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**Payment Confirmation**

Thank you for your payment.

**TRANSACTION SUMMARY**

Transaction ID	29016325
Transaction Date	3/10/2021
Payment Method	Visa Card Ending in 1111
Policy Number	123456
Payee Name	
Payment Amount	\$200.00
Convenience Fee	\$5.98
Total Payment Amount	\$205.98

We appreciate your business and look forward to serving you in the future.

**Policy Information**

Policy Number	123456
Insured Name	
Amount Due	\$200.00

5 This is a view of the receipt/transaction summary.